

Willard, Ohio  
January 19, 2010

The Council of the City of Willard met in regular session on Tuesday, January 19, 2010 with the Council President calling the meeting to order.

The meeting was opened with prayer led by Pastor Doug Winner.

**ROLL CALL:** Davidson, Elmlinger, Kousma, Owens and Sattig present. Jacobs and Olson were absent.

**MINUTES:** Minutes of the Council meeting held January 4, 2010 were presented for approval. In that copies of these minutes were furnished each councilperson prior to the meeting there was no request they be read. Moved by Owens seconded by Davidson that minutes be approved as presented. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

Minutes of Council's Special meeting held January 8, 2010 were presented for approval. In that copies of these minutes were furnished each councilperson prior to the meeting there was no request they be read. Moved by Kousma seconded by Davidson that minutes be approved as presented. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

Minutes of Council's Special meeting held January 11, 2010 were presented for approval. In that copies of these minutes were furnished each councilperson prior to the meeting there was no request they be read. Moved by Owens seconded by Davidson that minutes be approved as presented. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSION:** None

**BID PROPOSALS:** None

**SPECIAL ORDER OF BUSINESS:**

- 1. Public Hearing** for ordinance to vacate the east-west alley at inlots 1575 and 1605 in the City of Willard, bordered on the north by the property of Marina Stanbery, and on the south by the property of Jerry and Joyce Swert, was now before Council. There being no comments oral or written for or against this ordinance, it is listed below for its final reading.
- 2. Zoning Board of Appeals** – Robert Owens reported that he had spoke to Roy Doster and he was willing to serve another term; Solon Kousma had spoke with Donald McCoy and he was also willing to serve another term. Would, however, need to wait to make appointments as there were not enough Councilpersons At-Large present for the vote.
- 3. Personnel Appeals Board** – Elmlinger reported that Wade Eden and Karen Robinson were willing to serve another term. Had not been able to get hold of Rick Willoughby. Moved by Owens seconded by Davidson that Wade Eden and Karen Robinson be reappointed to the Personnel Appeals Board for another term. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.
- 4. City Tree Commission** – City Manager said he had spoke with Councilperson Solon Kousma and he said he was willing to serve another term. Moved by Owens seconded by Davidson that Mr. Kousma be reappointed to the City Tree Commission. In a called vote therein Davidson, Elmlinger, Owens and Sattig voted yea. Kousma abstained. Motion carried.
- 5. Design Review Board** – Diana Olson's term as Council Rep. is up January 31, 2010, she was not present at the meeting. Mayor Todd Shiningher's term is also up January 31, 2010, he said he would be willing to serve another term. Moved by Owens seconded by Elmlinger that Todd Shiningher be reappointed to the Design Review Board. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

**6. Council Minutes Online** – it was requested by Clerk of Council that Council grant permission to post Council minutes online. Clerk explained that the Auditors, and sometimes others ask if minutes are online. With the minutes online the Auditors will have access to them from their office rather than having to wait until they come to our location and then have to use Minute Book. Minutes are already on computer, can be forwarded to James and then he can put them on City website. Moved by Owens seconded by Davidson that request be granted to put Council minutes online. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

**COMMUNICATIONS & PETITIONS:** None

**TABLED ITEMS:** None

**REPORTS FROM COMMITTEES:** Council President made appointments to committees for 2010 as follows:

1. Charter/Legislative – Davidson, Owens
2. Finance – Jacobs, Sattig
3. Public Works – Olson, Kousma
4. Safety – Davidson, Owens
5. Utilities – Jacobs, Olson, Sattig

**REPORTS FROM OFFICERS:** Council President asked that the Finance Director's report for December be accepted and placed on file. Moved by Owens seconded by Davidson that the Finance Director's report for December 2009 be accepted and placed on file. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

**REPORT FROM CITY MANAGER:** The City Manager reviewed his report as it was presented in Council packets.

The City Manager presented this years winners of the Tree Commission's Arbor Day Poster contest. The theme they were to use this year was "Trees are Terrific and Energy Wise". Shelby Money Penny was the winner from St. Francis winning a \$75.00 Chamber Check presented to her from Ricky Branham, Chamber Executive Director. Emily Cok was the winner from Willard Middle School, she also received a \$75.00 Chamber Check. Joyce Cueto received Honorable Mention and will receive a \$50.00 Chamber Check, she was unable to attend.

City Manager said he wanted to report that he realized there were some issues out on St Rt. 224 with the waterline project, but they had tried to correct them as much as possible. If they didn't complete it today, they should by noon tomorrow. This was a sample, however of what traffic issues are going to be like this summer when ODOT begins their work. Citizens are going to have to use other routes, industries will be made aware of work going on so that they can advise employees to find another route.

We have noticed a rise in our mutual aid responses to the Village of Plymouth for paramedic assistance. After some discussion, the Village requested that we enter into an agreement with them to provide paramedic assistance on an as needed basis. The agreement calls for Plymouth to pay us \$120 for each call, to help cover our expenses. If there is a transport, then we will bill the patient for services. An ordinance authorizing the City Manager to enter into this agreement is listed below for its first reading.

When we develop appropriations in November, we have to estimate what the unspent money (otherwise known as "carryover") will remain in each fund. We ended up underestimating the carryover in three funds (about \$4,000). We are not allowed by law to have overstated funds, so we need to pass an ordinance correcting the errors. This ordinance is listed below for its first reading.

You have received the first of the annual reports from City Department Heads, you will receive the rest in your February 1 Council packets.

We recently received the first portion of the grant we are receiving from the United Fund of Willard for our proposed Soccer Complex. This check was in the amount of \$2,025, and is 45% of the amount we were originally awarded by the United Fund. We appreciate the support of the United Fund of Willard. This brings the amount pledged or received to date for the Soccer Complex to about \$177,600, which leaves us about \$13,000 short of our amended goal. Moved by Kousma seconded by Davidson that City Council accept the check totaling \$2,025 to the Soccer Complex Fund from the United Fund of Willard. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5348**

AN ORDINANCE TO VACATE THE EAST-WEST ALLEY AT INLOTS 1575 AND 1605 IN TE CITY OF WILLARD, BORDERED ON THE NORTH BY THE PROPERTY OF MARINA STANBERY, AND ON THE SOUTH BY THE PROPERTY OF JERRY AND JOYCE SWERT, was presented by the Council President for its final reading by title only, this was done by the Clerk.

Moved by Owens seconded by Davidson that this ordinance be adopted. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried. Ordinance declared adopted.

**ORDINANCE NO.**

AN ORDINANCE TO UNAPPROPRIATE FUNDS IN THE AMOUNT OF FOUR THOUSAND TEN DOLLARS (\$4,010.00), was presented by the Council President for its first reading by title only, this was done by the Clerk.

**ORDINANCE NO.**

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE VILLAGE OF PLYMOUTH, OHIO IN ORDER TO PROVIDE TO SAID VILLAGE PARAMEDIC AND ADVANCE LIFE SUPPORT SERVICES ASSISTANCE, was presented by the Council President for its first reading by title only, this was done by the Clerk.

**COUNCIL/MAYOR COMMENTS:** Owens – when wife had to go to Toledo, they had to wait for a squad from Bucyrus to come and take her; Davidson – asked if it was against the law to draw or paint something in road in front of houses, there is a group that would like to do a fund raiser by painting Willard “W’s” in front of houses. City Manager said they would have to present their plans to him, needs to not be too large and would like it in parking area or on curb or sidewalk, not in middle of street; could be a Traffic hazard. Elmlinger – reminded everyone to get their reservations turned in for the Chamber Dinner if they were planning on attending.

Moved by Kousma seconded by Owens that this Council meeting adjourn. In a called vote therein Davidson, Elmlinger, Kousma, Owens and Sattig voted yea. Motion carried.

Meeting adjourned.

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President of Council

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Clerk of Council