

Willard, Ohio
February 16, 2010

The Council of the City of Willard met in regular session on Monday, February 16, 2010 with the Council President calling the meeting to order.

The meeting was opened with Prayer by Sister Diane.

ROLL CALL: Elmlinger, Kousma, Olson, Owens and Sattig present. Davidson and Jacobs were absent.

MINUTES: Minutes of the Council meeting held February 1, 2010 were presented for approval. In that copies of these minutes were furnished each councilperson prior to the meeting there was no request they be read. Moved by Kousma seconded by Owens that minutes be approved as presented. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

CITIZENS DISCUSSION: None

BID PROPOSALS:

1. **Bid No. 2010-01** – bids were opened Wednesday, February 25 at 1:00 p.m. for Liquid Aluminum Sulfate. USALCO was the lowest bid at \$311.36/dry ton. We are currently using USALCO for our alum and they have provided excellent service and product. It is recommended by the Water Pollution Control Supt. that we accept their quote for a one-year contract. Since annual usage will exceed \$25,000, an ordinance is listed below to award this bid.
2. **Chemical Bids** – bids were opened Wednesday, February 25 at 1:00 p.m. for numerous chemicals used by the Water Treatment Plant. Results were enclosed in Council packets. Since no chemical supplier exceeded the \$25,000.00 limit, we will not need an ordinance prepared to award any of these bids.

SPECIAL ORDER OF BUSINESS:

1. **Zoning Board of Appeals** – Solon Kousma reported that he had spoke with Donald McCoy and he was willing to serve another term; Elmlinger, Owens and Sattig voted yea. Mr. Donald McCoy is reappointed for another 2 year term.
2. **Personnel Appeals Board** – Elmlinger reported that Rick Willoughby was willing to serve another term. Moved by Owens seconded by Kousma that Rick Willoughby be reappointed to the Personnel Appeals Board for another term. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

COMMUNICATIONS & PETITIONS:

1. **Notice from Ohio Div. of Liquor Control** advising of a request for an upgrade to Liquor Permit for East of Chicago Pizza. Moved by Olson seconded by Owens that no request for a hearing be made. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried. Clerk will see that response is sent in.
2. **Notice from Ohio Div. of Liquor Control** that a hearing for a new permit for **Brew-Ha's**, 413 Ash Street will be held on March 10, 2010 at 1:00 p.m. at the Huron County Dept. of Job & Family Services. The hearing will be conducted by video conference. The City Manager said Chief Daniel and himself would be attending the hearing.

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

1. Charter/Legislative – Davidson, Owens
2. Finance – Jacobs, Sattig
3. Public Works – Olson, Kousma
4. Safety – Davidson, Owens
5. Utilities – Jacobs, Olson, Sattig

REPORTS FROM OFFICERS: Council President asked that the Finance Director's report for January be accepted and placed on file. Moved by Olson seconded by Owens that the Finance Director's report for January 2010 be accepted and placed on file. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

REPORT FROM CITY MANAGER: The City Manager reviewed his report as it was presented in Council packets.

We are getting closer to the beginning of the actual construction work on the next phase of the U.S. Rt. 224 Widening & Improvements Project. Our employees and the other utility companies have been busy doing "pre-construction" work to make necessary repairs and relocations prior to the actual road construction. This work will continue until about mid-March.

The Ohio Dept. of Transportation recently notified us that they are ready to send the project out for bid. However, before they will do that, they are required to notify us of the current estimated construction and inspection costs, and we are required in turn to pass legislation saying we agree with those costs, are willing to pay our share, and want the project to proceed. The legislation ODOT requires us to pass is listed below on the Council agenda. This must be passed and delivered with required documentation to ODOT by March 18, or the project will be cancelled. If we meet this deadline, the project will be bid out in April, and construction will begin in late May/early June.

The City Manager has some volunteer positions that need to be filled. Don Shrader's term has expired on the Tree Commission and he has informed the City Manager that he is not available to serve another term. Also, Jean Kelley's term is expiring as the City's representative to the Huron County Board of Health and she does not wish to continue. We thank both of these individuals for their years of service to our community.

City Manager did not report anything in his report, but wanted to make comment about the City crews being busy with snow removal. Things had gone fairly smoothly and people for the most part cooperative. City Manager asked Council members to remind their constituents that when parking ban is in place they need cars removed and people are not to be blowing snow into the streets. They had a couple of calls where the streets had been cleaned up by the City crew, but they had to go back and clean up all the snow blown into the street by individuals. Solon asked the City Manager to have them take a look at the alley behind his house. He was afraid the way it was piled up it was going to melt and run to his house.

ORDINANCE NO.

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH UNITED STATES ALUMINATE CO., INC. BALTIMORE, MARYLAND TO AWARD BID NO. 2010-01 FOR LIQUID ALUMINUM SULFATE IN THE AMOUNT OF \$311.36/DRY TON, was presented by the Council President for its first reading by title only, this was done by the Clerk.

RESOLUTION NO. 2273

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE CITY OF WILLARD'S SHARE OF COSTS INVOLVED IN THE IMPROVEMENTS KNOWN AS THE "U.S. 224 IMPROVEMENTS PROJECT, PHASE III, was presented by the Council President for its first reading by title only, this was done by the Clerk.

Moved by Owens seconded by Olson that the rules be suspended and the Resolution adopted on its first reading. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

Moved by Owens seconded by Olson that this Resolution be declared adopted. In a called vote therein Davidson, Kousma, Olson, Owens and Sattig voted yea. Motion carried. Resolution was declared adopted.

RESOLUTION NO. 2274

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE FOR BIDS FOR STATE ROUTE 224 SEWAGE PUMP STATION REPLACEMENT PROJECT, was presented by the Council President for its first reading by title only, this was done by the Clerk.

Moved by Owens seconded by Olson that the rules be suspended and the Resolution adopted on its first reading. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

Moved by Owens seconded by Olson that this Resolution be declared adopted. In a called vote therein Davidson, Kousma, Olson, Owens and Sattig voted yea. Motion carried. Resolution was declared adopted.

COUNCIL/MAYOR COMMENTS: Olson – wanted to commend the City crews on a job well done with the streets through all of the snow; Owens – wanted to know how we were doing on salt, City Manager said fine.

Moved by Kousma seconded by Owens that this Council meeting adjourn into Executive Session concerning on going litigation, with no business to follow. In a called vote therein Elmlinger, Kousma, Olson, Owens and Sattig voted yea. Motion carried.

Meeting adjourned.

President of Council

Clerk of Council